

Our Mission: To Inspire Children, Empower Families and Build Stronger Communities

LANDSCAPING TECHNICIAN

POSITION SUMMARY:

Performs a wide variety of semi-skilled landscaping duties. Performs preventive maintenance and transportation of supplies and materials to ensure the health and safety of children, families and staff.

POSITION OVERVIEW:

- Employment Type: Full Time/Non-Exempt
- Salary:
- Location: Warm Springs Administrative Office/All Kidango locations
- Job Category: Facilities
- Reports to: Facilities Manager
- Supervises: None

PRIMARY RESPONSIBILITIES:

- Performs a variety of semi-skilled landscaping duties including
- Mowing, weed whacking, blowing playgrounds, walk ways, parking lots, picking up leaves, trash, debris, trimming bushes.
- Installation and repair of irrigation system components.
- Keeps buildings, facilities and equipment clean, in proper running order and in good working condition.
- Documents all observations of needed repairs or unsafe environments and informs supervisor in a timely manner.
- Completes work orders and performs repairs and renovations as scheduled.
- Receives, distributes, stores and delivers maintenance equipment and supplies. Keeps equipment clean and in good operating condition.
- Maintains inventory of equipment, tools and supplies.
- Sets-up and breaks-down furniture and equipment in facilities as scheduled.
- Follows all policies and procedures, common safety practices and injury prevention.
- Maintains all required safety equipment in good working condition.
- Maintains inventory of equipment, tools and supplies making sure they are clean and in good operating condition.
- Complies with maintenance dress code.
- Follows agency procedures for use of Kidango vehicles.
- Attend meetings as requested.
- Perform all other duties as assigned.
- Participates in activities that further professional growth of self and staff.
- Works as a member of the agency team by promoting the mission and philosophy of the organization.
- Maintains confidentiality of children, families and staff.
- Provides a safe, clean environment for children, staff and families.
- Provides excellent customer service to all staff, clients, and contacts of agency.
- Advocates on behalf of all children, families, and staff of agency.
- Skilled at social emotional relationships with staff, families, children and the community.
- Works as a member of the agency team by promoting the mission and philosophy of the agency.
- Ability to work effectively with a diverse group of people.

- Strong oral, written communication skills with the ability to communicate effectively with people from a wide range of backgrounds.
- All other duties as assigned.
- Cool under pressure.
- Accurately scopes out length and difficulty of tasks and projects.

POSITION QUALIFICATIONS/REQUIREMENTS:

- Two years' experience performing a variety of maintenance tasks with minimal supervision.
- Knowledge of maintenance equipment and tools including an understanding of safety measures required.
- Able to perform heavy physical labor with maintenance equipment of various weights.
- Strong verbal and written communication skills.
- Able to work a flexible schedule.

COMPANY WIDE JOB REQUIREMENTS:

- Must pass a health screening and TB test
- Must pass background fingerprint clearance
- Valid Driver License

FACILITY/MAITENANCE WIDE PHYSICAL DEMANDS:

Job duties will be performed in both an office environment as well as outside and the physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job

- The ability to perform heavy physical labor and lift or move maintenance equipment of various weights will be required
- The ability to lift 30lbs chest high will be required

***Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions**

Equal Opportunity Employer/Drug Free Workplace

HOW TO APPLY: To apply for this position please complete an application at

<https://www.kidango.org/careers/>

You may submit your resume along with an application. Please note that you are not considered an applicant until you have completed an application for employment.