

Our Mission: To Inspire Children, Empower Families and Build Stronger Communities

## Developmental Specialist- Home Based

**POSITION SUMMARY:** Serves as member of early intervention team providing specialized intervention services to children age's birth to three and their families. Special emphasis on cognitive and social emotional development. Services include evaluation, consultation, screenings, and planning individual programs and treatments. Strong background in Special Education preferred.

### POSITION OVERVIEW:

- Employment Type: Full Time/ Non-Exempt
- Salary:
- Location: Warm Springs Administrative office
- Job Category: Administration and Education
- Reports to: EIS Manager
- Supervises: None

### PRIMARY RESPONSIBILITIES:

- Provide direct support/ early intervention services to children referred from Local Regional Centers (between the ages of 0 to 3 years) in a natural environment.
- Administer required screenings and assessments in accordance with Regional Center mandates and assessment requirements.
- Provide Local Regional Centers with written assessments and reports as required.
- Maintain a case load of up to 21 home- based clients between the ages of 0-3 residing in Alameda, Contra Costa and Santa Clara Counties.
- Take part in weekly reflective supervision sessions and team meetings.
- Provides information and support to families.
- Communicates with children, families and other staff in respectful and culturally sensitive manner
- Works to meet child and family goals and needs in coordination with other agencies (Regional Center of the East Bay, California Children's Services), organizations and the medical community.
- Attends and participates in outside meetings related to caseload (IFSP, transition meetings, IEP meetings).
- Participates in relevant/appropriate meetings (i.e. EIS meetings, EIS training, discipline meetings, classroom meetings).
- Maintains confidentiality of children, families and employees of Kidango.
- Works as member of agency team by promoting the mission and philosophy of Kidango.
- Organizes time and equipment/supplies effectively.
- Represents Kidango at community and professional functions as needed.
- Conducts in-service training and provides consultation to general Kidango staff as needed.
- Performs other duties as assigned by supervisor.

### POSITION QUALIFICATIONS/REQUIREMENT

- Knowledge and direct experience working with children with identified special needs and learning differences in natural environments
- Experience working with children with identified special needs and their families in a home based - setting
- Strong knowledge of theory and practice of child development, early intervention, and infant/toddler mental health services

- Direct experience administering early intervention support services to children between the ages of 0-5 with identified disabilities in center based and home based settings
- Experience working with families from diverse racial, ethnic, and socio-economic backgrounds
- Knowledge and direct experience with curriculum development and curriculum adaptation for children with learning differences
- Experience working with children on the autistic spectrum
- Knowledge of ABA practices (Applied Behavior Analysis)
- Strong understanding of infant-toddler mental health
- Relationship- based and family systems based knowledge and applied practice
- Experience administering developmental screenings such as the Ages and Stages (ASQ) Questioner and the Ages and Stages Social Emotional Development (ASQ/SE)
- Experience administering early childhood development and linguistic assessments such as the Battelle Early Learning Profile, the HELP (Hawaii Early Learning Profile,) and the Rossetti Infant-Toddler Language Scale
- Child observation, documentation and qualitative note taking abilities
- Ability to work independently and in a team environment
- MA in child development, infant/toddler mental health/early childhood special education preferred
- Will consider candidates with a BA and equivalent experience in the field of early intervention, child development/education, and infant- toddler mental health services

#### COMPANY WIDE JOB REQUIREMENTS:

- Must pass a health screening and TB test
- Must pass background fingerprint clearance
- Valid Driver License
- Must be 18 years or older

#### ADMINISTRATIVE WIDE DEMANDS:

Job duties will be performed in an office environment and the physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job.

- This is largely a sedentary role; however the need for some walking and standing will be required
- The ability to lift up to 20lbs may be needed during some job duties
- The employee will be required to use hands for computer work, answering phones calls...etc.

#### EDUCATION WIDE PHYSICAL DEMANDS:

Job duties will be performed in a school environment and the physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job.

- This role will require long periods of standing and walking
- The ability to lift, push, pull, carry, and/or move up 30lbs

#### FACILITY/MAINTENANCE WIDE PHYSICAL DEMANDS:

Job duties will be performed in both an office environment as well as outside and the physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job

- The ability to perform heavy physical labor and lift or move maintenance equipment of various weights will be required
- The ability to lift 30lbs chest high will be required

#### NUTRITION WIDE PHYSICAL DEMANDS:

Job duties will be performed largely in a kitchen environment; however the ability to drive long distances will be required using agency insured vehicles. The physical demands here are representative of those that must be met by an employee to successfully perform the essential duties of this job.

- The ability to lift and carry moderately heavy supplies up to 50lbs
- The ability to operate company insured vehicles

**\*Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions**

**Equal Opportunity Employer/Drug Free Workplace**

HOW TO APPLY: To apply for this position please complete an application at <http://www.kidango.org/Careers>

You may submit your resume along with an application. Please note that you are not considered an applicant until you have completed an application for employment.